***ANNEXURE* –*V* (C)**

**Evaluative Report of the Department of *Language and Soft Skills***

1. **Faculty Profile, adequacy and competency of faculty.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Qualification** | **Teaching Experience** | **Designation** |
| Ms. Azono Khatso | MA | 16 years | Senior Lecturer |
| Ms. Imlienla Jamir | MA | 10 years | Lecturer  |
|  |  |  |  |
|  |  |  |  |

1. **Students Profile:**

 **Number of students registered for the course:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Class** | **Male** | **Female** | **Total** |
| BBA III | 7 | 3 | 10 |
| BBA IV | 17 | 4 | 21 |
| BBA VI | 14 | 10 | 24 |
| MBA II | 8 | 2 | 10 |
| MBA IV | 13 | 4 | 17 |

1. **Changes made in the courses or programmes in last year and the contribution of the faculty to those changes.**

 Syllabus is under revision

1. **Trend in the success rate and drop out rate of students in last year.**

Success rate : 100% Dropout rate: 0

1. **Learning resources of the department like library, computers, laboratories and other such resources.**

As of now we do not have a department library. However, we have a well equipped Central Library that contains a good collection of reference books on English language, Literature, Communication Skills, Soft Skills, Managerial Skills and journals. Every faculty PC is connected to the Internet for study purpose.

1. **Enhancement of the learning resources in last year.**

Every year we receive resource materials related to our area of study. Reference material for our Department was upgraded last year.

1. **Modern Teaching methods in practice other than the lecture method.**
* LCD for effective classroom teaching
* Management Thesis
* Summer Internship
* Live Projects and Projects
* Seminars
* Group Discussions
* Debates
* Industrial visits
1. **Participation of teachers in academic and personal counseling of students.**

Faculty members are also student mentors. Student counseling is done once every two months.

1. **Details of faculty development programmes and teachers who benefited during last year.**

Faculty attended the Faculty Development Program at ICFAI Tripura organized by the ICFAI Organisation.

1. **Participation of teachers in academic activities other than teaching and research.**

|  |  |
| --- | --- |
| **Name**  | **Responsibility / assignment** |
| Ms. Azono Khatso | Member of the Academic Council( Invitee) |
|  | Member of the Board of Studies |
|  | Head of Department |
|  | Student Activity Coordinator  |

|  |  |
| --- | --- |
| **Name**  | **Responsibility/assignment** |
| Ms. Imlienla Jamir | Member of Board of studies |
|  | Controller of Examination  |

 Faculty members also help organize industrial trips to give students an opportunity to see and

 understand real work environment.

1. **Collaborations with other departments and institutions at the national and international level and their outcome in last year.**

We are working towards it.

1. **If research is a significant activity, what are the thrust areas of the department.**

We give special emphasis on Soft Skills and Professional Communication to prepare students for effective performance in the workplace.

1. **Details of the ongoing projects and projects completed in last year.**

Looking out for projects to work on.

1. **Methods of continuous student assessment.**
	* Daily class assessment
	* Internal Examination (C1 and C2)
	* Live Projects
	* Seminars
	* End Semester Examination
	* Article writing
	* Paper presentations
	* Assignments
2. **Placement record of the past students and the contribution of the department to the student placements.**

**MBA Class of 2008 – 2010**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Sr.*** | *Name of students* | *Name of company* | *Designation* | *Salary per month (Rs.)* |
| *(a)* | *(b)* | *(c)* | *(d)* | *(e)* |
| *1* | *Ms. Madhuri Agarwal* | *Unity College* | *Lecturer* | *11,000* |
| *2* | *Ms. Roshan Ara* | *Delhi Public School,* *Bihar Sharif ( Nalanda)* | *PRO* | *20,000* |
| *3* | *Mr. Manash Kanti Dhar* | *Vidhiya Bhawan School, Half Nagarjan* | *Accountant* | *13,000* |
| *4* | *Ms. Chonbeni Jami* | *ICFAI University Nagaland* | *Student advisor* | *12,000* |
| *5* | *Mr. Alomi Kivi* | *-* | *-* | *-* |
| *6* | *Ms. Sonam Jain* | *NIT* | *Trainer* | *12,000* |
| *7* | *Ms. Jochisenle Kemp* | *State Bank of India, Hyderabad* | *Asst. Manager* | *19,000* |

 ***MBA Class of 2009 – 2011***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Sr.*** | *Name of student* | *Name of the company* | *Designation* | *Salary per month (Rs.)* |
| *(a)* | *(b)* | *(c)* | *(d)* | *(e)* |
| *1* | *Ms. Renbeni Ezung*  | *--* | *--* | *--* |
| *2* | *Ms. Bendangienla Aier* | *ICFAI University Nagaland* | *Faculty Associate* | *21,000* |
| *3* | *Ms. Yeangao Konyak* | *Medecins Sans Frontieres (MSF) at Mon District, A German based NGO* | *Supply Officer* | *21,000* |
| *4* | *Ms. Rachel E. Zeliang* | *--* | *--* | *--* |
| *5* | *Ms. Katawiliu* | *--* | *--* | *--* |
| *6* | *Mr. Alo Kez Rengma* | *Engaged in Family Business* | *--* | *--* |
| *7* | *Ms. Khriebeizonuo* | *AXIS Bank, Dimapur Main Branch* | *Asst. Manager*  | *19,000* |
| *8* | *Mr. Vikato I Chishi* | *Shikhu Media & Publisher* | *Manager-cum-Reporter* | *15,000* |
| *9* | *Mr . Achamo Y. Erui* | *AXIS Bank, Dimapur Main Branch* | *Asst. Manager (Operation)* | *19,000* |
| *10* | *Ms. Dipika Singh* | *Inductor Private Ltd.**Patna* | *Coordinator* | *16,000* |
| *11* | *Ms. Aishwarya Kumari Singh* | *Hubdai Construction Equipment**Sddn Earth Mover’s Pvt. Ltd.**Guwahati* | *Asst Manager* | *15,000* |

 ***MBA Class of 2010 – 2012***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Sr.*** | *Name of student* | *Name of the company* | *Designation* | *Salary per month (Rs.)* |
| *(a)* | *(b)* | *(c)* | *(d)* | *(e)* |
| *1* | *Ms. Sashinaro Longkumer* | *North East Naga Traders Pvt. Ltd* | *Sale Executive* | *10,000* |
| *2* | *Mr. R. Myamo Lotha* | *Orion EduTech Pvt Ltd* | *Trainer* | *10,000* |
| *3* | *Mr. Imsuningsang Kichu* | *IT Department, Govt. of Nagaland* | *IT Executive* | *15,000* |
| *4* | *Mr. Rosie Kumari* | *Ramjanaki Hr. Secondary School* | *Asst. Teacher* | *8,000* |
| *5* | *Mr. Zhopa Saro* | *Education Department, Govt. of Nagaland* | *Asst. Teacher* | *12,000*  |
| *6* | *Ms. Limasangla Longkumer* | *SKY Wealth Management* | *Sales Executive* | *13,000* |
| *7* | *Ms. Sunita Kumari* | *North East Naga Traders Pvt. Ltd* | *Sale Executive* | *10,000* |
| *8* | *Ms. Toshinaro* | *SKY Wealth Management* | *Sales Executive* | *13,000* |
| *9* | *Mr. Shantha Luikham* | *Engaged in family Business* |  |  |
| *10* | *Mr. Sylvester Sangma* | *Engaged in family Business (Running School)* |  |  |
| *11* | *Mr. Sentilong Lonchar* | *Engaged in Family Business* |  |  |
| *12* | *Mr. Kuhozu V. Yepthomi* | *Engaged in Family Business* |  |  |
| *13* | *Ms. Kumunei H Chache* |  |  |  |
| *14* | *Mr. Nitish M. Chowdhury* |  |  |  |
| *15* | *Ms. Katimenla Imchen* |  |  |  |
| *16* | *Mr. Ph. Philip*  |  |  |  |
| *17* | *Mr. Sudipta Khan* |  |  |  |
| *18* | *Ms. Mangangleima Chanu* | *Process Travelcity Co. Ltd.* *New Delhi,*  | *Marketing Executive* | *10,000* |

1. **Involvement of students in academic/co-curricular and other activities of the department.**

We believe in the all round development of the students. Students are therefore encouraged to participate in literary activities such as debates, quiz, extempore, elocution and singing competition.

1. ACTION PLAN OF THE DEPARTMENT OF LANGUAGE AND SOFT SKILLS FOR THE YEAR 2013-2014.
	* Improvement of syllabus
	* Organizing Seminar/s
	* Publishing articles in the local dailies