**THE ICFAI UNIVERSITY, NAGALAND**

**SUBMISSION OF INFORMATION BY THE UNIVERSITY FOR ASCERTAINING THEIR NORMS AND STANDARDS**

1. **Legal Status**

|  |  |  |
| --- | --- | --- |
| 1.1 | Name and Address of the University | The ICFAI University, Nagaland 6th Mile, Sovima Village,  Dimapur – 797112, Nagaland |
| 1.2 | Headquarters of the University | The ICFAI University, Nagaland 6th Mile, Sovima Village,  Dimapur – 797112, Nagaland |
| 1.3 | Information about University   |  |  |  | | --- | --- | --- | | a. | Website | www.iunagaland.edu.in | | b. | E-mail | registrar@iunagaland.edu.in | | c. | Phone Nos | 03862-282762, 280001, 280902 | | d. | Fax Nos | 03862-282762 |   Information about Authorities of the University   |  |  |  | | --- | --- | --- | | a. | Ph. (Including Mobile), Fax Nos. and e-mail of Chancellor | Prof. Y K Bhushan  [ykbhushan@ibsindia.org](mailto:ykbhushan@ibsindia.org) 09820038307 | | b. | Ph. (Including Mobile), Fax Nos. and  e-mail of Vice-Chancellor | Dr. (Col) V R K Prasad  [vrkprasad@icfaiuniversity.in](mailto:vrkprasad@icfaiuniversity.in) 098481 98384 | | c. | Ph. (Including Mobile), Fax Nos. and  e-mail of Registrar | Mr. Makhan Chetia [makhanchetia@yahoo.in](mailto:makhanchetia@yahoo.in)  [registrar@iunagaland.edu.in](mailto:registrar@iunagaland.edu.in)  09436603122 | |  | Ph. (Including Mobile), Fax Nos. and  e-mail of Finance Officer | Mr. V Bhardwaj [vbaccts@icfaiuniversity.in](mailto:vbaccts@icfaiuniversity.in) Mobile No. 095055 99899 | | |
| 1.4 | Date of Establishment | The University came into existence by virtue of State Legislature of Nagaland Act No. 2 of 2006, dated 19.9.2006. This was notified under Notification No.HE/9-2/2004 (Vol.I), dated 19.6.2008. (Copy of the Notification is enclosed as **Annexure 1 (a) & 1 (b).** |
| 1.5 | Name of the Society/Trust promoting the University (Information may be provided in the following format)  (Copy of the registered MoA/Trust Deed to be enclosed) | The ICFAI Society, Hyderabad  Copy of the MoA is enclosed as **Annexure - 2** |
| 1.6 | Composition of the Society/Trust   |  |  |  |  | | --- | --- | --- | --- | | Name | Address | Occupation | Designation in the Society/Trust | |  | | | | | Composition of the Society is enclosed as **Appendix - I** |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1.7 | Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies? If yes, please provide details in the following format :-   |  |  |  |  | | --- | --- | --- | --- | | Name  of the member | Address | Name of the Society/Trust | Designation in the Society/Trust | |  | | | | | Some of the members of the ICFAI Society, Hyderabad are also the members of the other Societies/Institutions. Details are enclosed as **Appendix - II** |
| 1.8 | Whether the promoting Society/Trust is involved in promoting/running any other University/ Educational Institution? If yes, please give details in the following format:-   |  |  | | --- | --- | | Name of the University/ Educational Institution | Activities | |  |  | | The ICFAI Society, Hyderabad promoted the ICFAI University, Nagaland. In addition to this ICFAI Society, Hyderabad has also promoted other Societies to establish Universities as shown in **Appendix - III** |
| 1.9 | Whether the promoting Society/Trust is involved in promoting/running activities other than educational? If yes, please give details in the following format:-   |  |  | | --- | --- | | Name of the Organization | Activities | |  |  | | The ICFAI Society, Hyderabad promotes Educational Institutions only.  **(Appendix – IV)** |
| 1.10 | Act and Notification under which established (Copy of the Act & Notification to be enclosed  Enclosed √ Not enclosed | Established by an Act of State Government of Nagaland vide Act No. 2 of 2006 dated 19.9.2006 and the same was notified under Notification No. HE/9-2/2004 (Vil.I) dated 19.6.2008.  (Copy of the Gazette Notification of Act is enclosed as **Annexure - 1 (a) & 1 (b).**) |
| 1.11 | Whether the University has been established by a separate State Act? | The ICFAI University, Nagaland has been established by a separate Act of the State of Nagaland vide Act No.2, dated19.9.2006. The same was notified under Notification No.HE/9-2/2004 (Vol.I) dated 19.6.2008. Copy of the Act and Gazette Notification is enclosed as Annexure 1(a) & 1(b). |

1. **Organization Description**

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| --- | --- | --- |
| 2.1 | Whether Unitary in nature (as per the UGC Regulation) | The ICFAI University, Nagaland is an Unitary University as per the UGC Regulations. |
| 2.2 | Territorial Jurisdiction of the University as per the Act | The jurisdiction of the University is extended to whole of the State of Nagaland as per the Act. |
| 2.3 | Details of the constituent units of the University, if any, as mentioned in the Act | The University does not have any constituent units. |
| 2.4 | Whether any off-campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format :-   1. Place of the off-campus \_\_\_\_\_\_\_\_\_\_\_\_\_ 2. Letter No & date of the approval of State Government \_\_\_\_\_\_\_\_\_\_\_\_\_ 3. Letter No. & date of the approval of UGC | The University has not established any Off-Campus centers. **(Appendix – V)** |
| 2.5 | Whether any off-Shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format:-   1. Place of the off-shore campus \_\_\_\_\_\_\_\_\_\_\_\_ 2. Letter No. & date of the approval of Host Country \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. Letter No. date of the approval of Government of India \_\_\_\_\_\_ | The University has not established any Off-Shore campus centers. **(Appendix – VI)** |
| 2.6 | Does the University offer a distance education program? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority) | The University has not yet launched distance education programs. |
| 2.7 | Whether the University has established study centre(s)? If yes, please provide details and whether these study centers are approved by the competent authority of the University and UGC? | The University has ­­­­­­­­­­not established any study centers since no distance education programs offered **(Appendix – VII)** |

**C. Academic Activities Description**

**3. Academic Programmes**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 3.1 | Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference | |  |  |  | | --- | --- | --- | | **Programme** | **Sanctioned Intake \*** | **Actual enrolment** | | **UG** | -- | 153 | | **PG** | -- | 46 | | **Diploma** | -- | -- | | **PG Diploma** | -- | -- | | **Certificate Course** | -- | -- | | **M.Phil** | -- | -- | | **Ph.D** | -- | -- | | **Any other (pl. Specify)** | -- | -- |   \*The Government of Nagaland approved to establish the schools, colleges, Institutions with various programs vide schedule of Sec. 6  Details are enclosed as **Appendix – VIII** |
| 3.2 | Current number of academic programmes/ courses offered by the University | |  |  |  | | --- | --- | --- | | **Programme** | **Sanctioned Intake** | **Actual enrolment** | | **UG :**   1. B.A. (Hons) 2. B.Com (Hons) 3. B.A. 4. B.Com 5. BCA 6. BBA | 40  40  40  40  40  40 | 84 | | **PG - MBA** | 30 | 26 | | Details are enclosed as **Appendix – IX** | | | |
| 3.3 | Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to :   1. Start new courses 2. To increase intake   If yes please enclose copy of approval and give course-wise details in the following format:-   |  |  |  | | --- | --- | --- | | Name of the course | Statutory council | Whether approval taken | |  |  |  | | Approval to launch MBA Program by the University is not required as per the AICTE Regulations and as per the judgement accorded by the Supreme Court in Bharatidasan University Vs. AICTE case.  (**Appendix X)** |
| 3.4 | If the University is running courses under distance mode, please provide details about the students enrolled in the following format:-   |  |  |  | | --- | --- | --- | | Name of the Study Centre | Courses offered | No. of students enrolled | |  |  |  | | The University is not offering distance education programs |
| 3.5 | Temporal plan of academic work in the University  Semester system/Annual system | The University introduced Semester system in all the programs |
| 3.6 | Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If Yes, Please give details in the following format:-   1. Name of the course(s) 2. Since when started 3. Whether the University has applied for permission from UGC? | The University is not running any courses which are not specified under Sec. 22 of the UGC Act, 1956. **(Appendix-XI)** |

**4. Student Enrolment and Student support**

|  |  |
| --- | --- |
| 4.1 | Number of students enrolled in the University for the current academic year according to regions and countries |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Particulars** |  | **No.of students from the same State where the University is located** | **No. of students from other States** | **No. of NRI students** | **No. of overseas students excluding NRIs** | | **Grand Total** |
|  |  |  |  | Foreign Students | Person of Indian origin students |  |
| **UG** | **M** | 49 | 9 | Nil | Nil | | 58 |
| **F** | 23 | 3 | -- | -- | | 26 |
| **T** | 72 | 12 | -- | -- | | 84 |
| **PG** | **M** | 19 | **--** | -- | -- | | 19 |
| **F** | 6 | 1 | -- | -- | | 7 |
| **T** | 25 | 1 | -- | -- | | 26 |
| **M.Phil** | **M** |  |  |  |  | |  |
| **F** |  |  |  |  | |  |
| **T** |  |  |  |  | |  |
| **Ph.D** | **M** |  |  |  |  | |  |
| **F** |  |  |  |  | |  |
| **T** |  |  |  |  | |  |
| **Diploma** | **M** |  |  |  |  | |  |
| **F** |  |  |  |  | |  |
| **T** |  |  |  |  | |  |
| **PG Diploma** | **M** |  |  |  |  | |  |
| **F** |  |  |  |  | |  |
| **T** |  |  |  |  | |  |
| **Certificate** | **M** |  |  |  |  | |  |
| **F** |  |  |  |  | |  |
| **T** |  |  |  |  | |  |
| **Any Other (Pl. Specify)** | **M** |  |  |  |  | |  |
| **F** |  |  |  |  | |  |
| **T** |  |  |  |  | |  |

**M-Male, F-Female, T-Total**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 4.2 | Category-wise No. of Students | | The admitted students in Category wise is as follows (current batch)   |  |  |  |  | | --- | --- | --- | --- | | **Category** | **Female** | **Male** | **Total** | | SC | 0 | 0 | 0 | | ST | 20 | 47 | 67 | | OBC | 3 | 8 | 11 | | PH | 0 | 0 | 0 | | General | 10 | 22 | 32 | | **Total** | **33** | **77** | **110** |   (Ref 3.1) | | | | | | |
| 4.3 | Details of the two batches of students admitted | | | | | | | | |
| **Particulars** | | **Batch 1** | | | | | **Batch 2** | | |
| **Year of Entry - 2011** | | | | | **Year of Entry – 2012** | | |
| **UG** | | **PG** | | **Total** | **UG** | **PG** | **TOTAL** |
| No. admitted to the programme | | 44 | | 8 | | 52 | 25 | 12 | 37 |
| No. of Drop-outs   1. Within four months of   Joining  (b) Afterwards | | 1 | | 1 | | 2 | 8 | 1 | 9 |
| No. appeared for the final year Examination | | 43 | | 7 | | 50 | 17 | 11 | 28 |
| No. passed in the final exam | | 43 | | 7 | | 50 | 17 | 11 | 28 |
| No. passed in first class  Distinction | |  | |  | |  |  |  |  |
| 4.4 | Does the University provide bridge/remedial courses to the educationally disadvantaged students? If yes, please give details. | | | | The University runs remedial classes for students who are academically weak and preparatory classes prior to the commencement of Regular classes. | | | | |
| 4.5 | Does the University provide any financial help to the students from socially disadvantageous group? If yes, please give details. | | | | University is located in a relatively Backward area and most of the students are Tribal students and there is a fee concession for the Domicile students of Nagaland. | | | | |
| 4.6 | In case the University in running M.Phil/Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations, 2009 on M.Phil/Ph.D | | | | The University is planning to launch M.Phil & Ph.D programs from the next academic year. | | | | |
| 4.7 | Whether the University have a website? If yes please give website address and whether the website is regularly updated? | | | | www.iunagaland.edu.in  Website is dynamic and updating regularly | | | | |
| 4.8 | How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc? | | | | The University informs to the students about the criteria for the admissions rules & regulations, and facilities available, through News Paper advisements, Cable TV advisements, Brochures, Website, Counseling, and Hoardings, | | | | |
| 4.9 | Whether any grievance redressal mechanism is available in the University? If Yes, Please provide details about the complaints received against malpractices, etc in the University in the following format:-   |  |  |  |  | | --- | --- | --- | --- | | Name of the complainant | Complaint against | Date of Complaint | Action taken by the University | |  |  |  |  | | | | | The University has a grievance redressal Cell. A Committee consisting of senior members of the University is constituted for this purpose.  So far no complaints were received. **(Appendix – XII)** | | | | |

**5. Curriculum, Teaching Learning Process/Method, Examination/Evaluation System**

|  |  |  |  |
| --- | --- | --- | --- |
| 5.1 | Which University body finalized the curriculum?  The composition of the body may be given.  (Board of Studies, Academic Council, Board of Management) | | Board of Studies,  Academic Council,  Board of Management  (Composition of the bodies are enclosed  as **Annexure – 3 A, 3 B & 3 C respectively))** |
| 5.2 | What are the Rules/ regulations/ procedure for revision of the curriculum and when was the curriculum last updated? | | The Board of Studies prepares curriculum, the same will be submitted to the Academic Council with a request to approve and submit to the Board of Management and the Governing body for their final approval and decision. The revision of the curriculum will be considered periodically, to up-keep with the changing trends. |
| 5.3 | Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes | | Extracts of the minutes of the Board of Studies, Academic Council and Board of Management are enclosed as **Annexure – 4A & 4 B** |
| 5.4 | Furnish details of the following aspects of curriculum design:  Innovation such as modular curricula  Inter/multidisciplinary approach | | Proposals are under preparation to introduce Inter-disciplinary and Multidisciplinary modular curriculum. |
| 5.5 | Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage. | | Period Academic review has been carried out. The University is in the process of formulating academic Audit as per the guidelines of NAAC. The Evaluative report of various departments is attached in **Annexure –** **5A to E.** |
| 5.6 | Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field trainings, Seminars, etc.) | | The Case studies, Group discussions, Seminars, Workshops, and Live projects are organized. Industrial visits, Summer Internship and field trips also form part of the training. |
| 5.7 | | Please provide details of the examination system (Whether examination based or practical based) | The University conducts Semester system of teaching and evaluation. Evaluations are continuously conducted by the course faculty, as per the pre-announced schedule in addition to the semester-end examinations. The details of evaluation scheme, methodology and weightage are specified in the program regulations. |
| 5.8 | | What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation? | The examinations system has been conceived, developed and administered on a rigorous and fair basis to bring out the best in the students and to prepare them for challenging careers in the market. The question paper setting is organized by involving External Experts in the respective subjects. The evaluations are continuously conducted by the course faculty, as per the pre-announced schedule. The marks secured by the students of a class in the continuous evaluation for each course is displayed on the notice board and regular feedback on their performance is provided. The evaluated answer scripts of continuous evaluation and semester end examinations are made available to the students and the performance of the student is discussed by course faculty giving various details like highest, lowest and average performance. |
| 5.9 | | Mention the number of malpractice cases reported during the last 3 years and how they are dealt with. | So far no malpractice case reported. |
| 5.10 | | Does the University have a continuous internal evaluation System | Yes, the evaluations are continuously conducted by the course faculty, as per the pre-announced schedule. The details of evaluation scheme, methodology and weightage are specified in the program regulations.  Copy of Modus operandi of continuous Evaluation is enclosed as **Annexure – 6 A & B.** |
| 5.11 | | How are the question papers set to ensure the achievement of the course objectives? | Most of the question papers are having three sections, namely;   1. Objective 2. Descriptive 3. Problem Solving – to ensure achievement of the course objective.   Details areenclosed as **Annexure – 6 C** |
| 5.12 | | State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators | The University constitutes the panel of Question Paper Setters, panel of Examiners, Moderation Committee and Invigilators, on the recommendations of the Board of Studies. |
| 5.13 | | How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format:-   |  |  |  | | --- | --- | --- | | Year | Date of exams | Date of announcement of results | |  |  |  | | Generally 2 (Two) Tests/Assignments / live projects and an End semester examination are conducted for each subject. Subjects having Lab practical will also have lab examination to grade all components of evaluation.   |  |  |  | | --- | --- | --- | | Year | Date of exams | Date of announcement of results | | 2012 | 7 to 17 May 2012  3 to 11 Dec. 2012 | June 14, 2012  Jan 29, 2013 | | 2011 | March 28 to May 7.  6 to 15 Dec. | June 13, 2011  16 Jan, 2012 | | 2010 | 28 March – 23 April  18 Nov – 10 Dec. | June 4, 2010  Jan 14, 2011 | |

1. **Admission Process**

|  |  |  |
| --- | --- | --- |
| 6.1 | How are students selected for admission to various courses? Please provide faculty-wise information   1. Through special entrance tests 2. Through interviews 3. Through Their academic record 4. Through combination of the above   Please also provide details about the weightage give to the above | Students selected for admission to various courses are based on their Academic record and Interview. |
| 6.2 | Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details :-   |  |  |  |  | | --- | --- | --- | --- | | Name of the National/state level entrance exam | No of students admitted | % of students from the total admitted | Remarks | |  |  |  |  | | At present, the admissions are based on merit basis only. Admitting students on the basis of National level Entrance Test on P.G. Program is under consideration.   |  |  |  |  | | --- | --- | --- | --- | | Name of the National/state level entrance exam | No of students admitted | % of students from the total admitted | Remarks | |  |  |  |  | |  |  |  | |  |  |  | |  |  |  | |
| 6.3 | Whether admission procedure is available on the University website and in the prospectus | Yes. The Admission procedure is available on the University website and also in the prospectus. The website is [www.iunagaland.edu.in](http://www.iunagaland.edu.in) |
| 6.4 | Please provide details of the eligibility criteria for admission in all the courses | Eligibility criteria:  For all UG Programs: 10+2 pass with a minimum 40% aggregate in any stream.  For PG Program: Degree pass with a minimum 45% aggregate in any stream. |
| 6.5 | Whether University is providing any reservation/relaxation in admission? If yes, please provide details in the following format-   |  |  |  |  | | --- | --- | --- | --- | | Category | No of students admitted | % of quota provided for reservation and preparation in respect of actual enrolment | Remarks | | The University follows the state Govt. Directions for reservations in admissions.   |  |  |  |  | | --- | --- | --- | --- | | Category | No of students admitted | % of quota provided for reservation and preparation in respect of actual enrolment | Remarks | | OBC | 11 |  |  | | SC | --- |  |  | | ST | 67 |  |  | | General | 32 |  |  | |
| 6.6 | Whether any management quota is available for admission in the University? If yes, please provide details in the following format:-   |  |  |  |  | | --- | --- | --- | --- | | Total No of Seats (Course wise) | No of total students admitted | No of students admitted under Management quota | % of students admitted under management quota | |  |  |  |  | | There is no management quota in the University. All seats are free seats for admission. |
| 6.7 | What is the admission policy of the University with regard to NRI and overseas students? | The University does not have NRI students, as of now. NRI admission policy is yet be decided. However, we will work out suitable policy for such students. |

**E. Fee Structure**

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| --- | --- | --- |
| 7.1 | Present Course-wise fee structure of the University (Please provide Head-wise details of total fee charged) | Fee structure is enclosed as **Annexure - 7** |
| 7.2 | Any other fee Charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.) | The University does not charge any fee other than the fee displayed in our website and prospectus. |
| 7.3 | Whether fee structure is available on the University website and in the prospectus? | The fee structure is available on the University Website, and also in the prospectus |
| 7.4 | Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there? | The University does not charge any hidden charges other than the fee structure displayed in the University website and in the prospectus. |
| 7.5 | Mode of Fee collection | The University collects fee from the students by way of Demand Draft. |
| 7.6 | Whether University is providing any concession in fee to students? If yes, please provide details. | Domiciles of State of Nagaland are charged 15% to 40% less than the fee charged to the Non-domicile students. |
| 7.7 | Details of the Hostel Fee including mess charges | The University has not yet constructed hostels. |
| 7.8 | Any other fee | The students are supposed to pay Registration, Campus Activity fund and Alumni Association fund. |
| 7.9 | Basis of Fee Structure | The fee structure is based on unit cost of education to be incurred and also concession being provided to the domicile students of the State of Nagaland. |
| 7.10 | Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken. | The University has not received any complaint with regard to the fee structure or fees charged by the University. |
| 7.11 | Whether University is providing any scholarship to students? If yes, please provide details. | The University is not providing any scholarship to the students. However, 15% to 40% less fee is collected from the domiciles of State of Nagaland. And there are 75 students availing state scholarship through the initiative of the University. |

1. **Faculty**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 8.1 | Total no of Sanctioned and filled up posts (Institution- wise and Department-wise) | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | Dept | Professor | | Associate Professor | | Assistant Professor/Lecturer | | | Sanctioned | Filled | Sanctioned | Filled | Sanctioned | Filled | | Management | 1 | 1 |  |  | 5 | 5 | | Commerce |  |  |  |  | 2 | 2 | | Economics |  |  |  |  | 1 | 1 | | Computers |  |  |  |  | 3 | 3 | | English |  |  |  |  | 2 | 2 | |
| 8.2 | Details of teaching staff in the following format (Please provided details-Institution-wise and Department-wise) | |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Dept | Name of the Teacher | Designation | Age | Educational Qualifications (Whether qualified as per UGC Regulations) | Teaching experience in years | Date of appointment | Whether fulltime or part time | Regular or adhoc | Scale of Pay | No. of Publications |
| Details are enclosed as **Appendix – XIII** | | | | | | | | | | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 8.3 | Category-wise No. of Teaching Staff | |  |  |  |  | | --- | --- | --- | --- | | **Category** | **Female** | **Male** | **Total** | | SC | 0 | 0 | 0 | | ST | 4 | 2 | 6 | | OBC | 0 | 1 | 1 | | PH | 0 | 0 | 0 | | General | 1 | 6 | 7 | | **Total** | **5** | **9** | **14** | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 8.4 | Details of the permanent and temporary faculty members in the following format | | | |
| **Particulars** | | **Female** | **Male** | **Total** |
| **Total no. of permanent teachers** | | **10** | 9 | 19 |
| No. of teachers with Ph.D. as the highest qualification | | **2** | 1 | 3 |
| No. of teachers with M.Phil as the highest qualification | | **-** | **-** | **-** |
| No. of teachers with PG as the highest qualification | | 8 | 8 | 16 |
| **Total no. of temporary teachers** | |  |  |  |
| No of teachers with Ph.D as the highest qualification | | **-** | **-** | **No** |
| No of teachers with M.Phil as the highest qualification | |  |  | **No** |
| No. of teachers with PG as the highest qualification | |  |  | **No** |
| **Total no. of part-time teachers** | |  |  |  |
| No. of teachers with Ph.D as the highest qualification | |  |  | **No** |
| No. of teachers with M.Phil as the highest qualification | |  |  | **No** |
| No. of teachers with PG as the highest qualification | | - | - | - |
| Total No. of visiting teachers | | 2 | 2 | 4 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 8.5 | Ratio of full-time teachers to part-time/contract teachers | | | The ratio of full-time teachers to part-time/ contract teachers is 3.25 : 1 |
| 8.6 | Process of recruitment of faculty  -Whether advertised? (pl. attach copy of the ad)  -Whether selection committee was constituted as per the UGC Regulation? | | | Applications are invited to recruit faculty members by giving advertisements in largest circulated daily news papers. There is a rigorous campus interviews to the eligible candidates. The interviews will be conducted by the Selection Committee constituted as per the UGC Regulations.  Copy of the Ad is enclosed as **Annexure – 8** |
| 8.7 | Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analysed and used? Whether:-  Self Appraisal Evaluation  Peer review  Students evaluation  Others (specify) | | | The University introduced Self-appraisal method to evaluate teachers on teaching, research and work satisfaction. The self appraisal forms of teaching will be sent to peer-review for evaluation purpose. Copy of the faculty Self Appraisal Report is enclosed as **Annexure – 9A, 9 B & 9C** |
| 8.8 | Institution-wise and Department-wise teacher student ratio(only full time faculty) | | | 1 : 14 |
| 8.9 | Whether the University is providing UGC Pay Scales to the Permanent Faculty?  If yes, please provide the following details:- | | | The University has adopted different scales of pay from the UGC scales of pay |
|  | | Scale of Pay with all the allowances  Professor –  Associate Prof –  Assistant Prof-  Mode of Payment –  (Cash/Cheque) | Individual salaries are mentioned against each staff members in Appendix – XIII.  Salary payment is made by way of Cheque | |
| 8.10 | | Pay/Remuneration provided to :-  Part-Time Faculty-  Temporary Faculty-  Guest Faculty – | UG : Rs. 400/- per session + Rs 100 as conveyance  PG: Rs. 600/- per session + Rs 100 as conveyance  (subject to revision) | |
| 8.11 | | Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicals, Computers/Any other) | The faculty members are provided with separate office rooms and Desktop computer with internet facilities. | |

**G. Infrastructure**

|  |  |  |
| --- | --- | --- |
| 9.1 | Does the University have sufficient space for Land & Building ? | The University has acquired land to the extent of 11.68 acres and built up area is 52000 sq. ft. Building Master plan and construction details are enclosed as **Annexure - 10** |
| 9.2 | Does the University have sufficient class rooms? | There are 27 class rooms with built up area of 17,500 Sq.ft. |
| 9.3 | Laboratories & Equipment | Science & Technology programs are yet to be introduced, Hence no Laboratories established.  **(Appendix XIV & XV)** |
| a) | Item Description (make and model) |
| b) | Location (Department) |
| c) | Value (Rs) |
| d) | Present Condition |
| e) | Date of Purchase |
| 9.4 | **Library** | |
| a) | Total Space (all Kinds) | 1312 Sq. ft. |
| b) | Computer/Communication facilities |  |
| c) | Total no. of Ref. Books (Each Department) | Reference books are – 6914 |
| d) | All Research Journals subscribed on a regular basis | Subscribing on regular basis to 56 journals. Such as, Economic & Political, Indian Management, Indian Journal of Finance, IIMB Management Review, Indian Journal of Marketing, The Management Accountant, Harvard Business Reviews, South Asian Journal of Management, MIS(Management Information System), Human Capital, JPM(Journal of property Management). |
| 9.5 | **Sports Facilities** | Details are enclosed as **APPENDIX – XVI** |
| a) | Open Play Ground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.) | Yes, open play grounds are available for outdoor sports such as football, Badminton & Volleyball |
| b) | Track for Athletics | Proposals are under consideration |
| c) | Basketball courts | Proposals are under consideration |
| d) | Squash/Tennis Courts | Proposals are under consideration |
| e) | Swimming Pool (Size) | Proposals are under consideration |
| f) | Indoor Sports Facilities including Gymnasium | Indoor game facilities are provided for Table Tennis, Chess, Carrom. |
| g) | Any other | ---- |
| 9.6 | Does the University has provision for Residential Accommodation including hostels (boys & girls separately) | There is a program to have residential accommodation including hostels (boys & girls separate). These are under consideration. |

1. **Financial Viability**

|  |  |  |
| --- | --- | --- |
| 10.1 | Details of the Corpus Fund created by the University  Amount –  FDR No. Date –  Period-  (Documentary evidence to be given) | A sum of Rs. 1.00 Crore (Rupees One Crore only) was deposited as fixed deposit and pledged in favour of the Principle Secretary, Department of Higher Education, Government of Nagaland vide A/c. No. 3006/405/22997/1  Copies are enclosed as **Annexure - 11** |
| 10.2 | Financial position of the University (please provide audited income and expenditure statement for the last 3 years) | Audited Income and Expenditure statement for the years 2008-09, 2009-10, 2010-11 & 2011-12 is enclosed as **Annexure – 12** |
| 10.3 | Source of finance and quantum of funds available for running the University (for last audited year)  Fees-  Donations-  Loan-  Interest-  Any other (pl. Specify) | The statement pertaining to the source of Finance and Funds availability for running of the University for the year 2011-12 is enclosed as **Annexure – 13** |
| 10.4 | What is the University`s `unit cost` of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given | The total expenditure including Human Resource incurred on 127 students is Rs. 179.34 lakhs. The Unit cost of education including Human Resources per student is Rs. 1.41 lakhs  (One lakh forty one thousand only) during the year 2011-12.  The expenditure incurred excluding Human Resource is Rs. 89.59 lakhs (Eighty nine lakhs and fifty nine thousand only). The Unit cost of education excluding Human Resources per student is Rs. 0.71 lakhs. (Seventy one thousand only) during the year 2011-12.  **Copy of the statement is enclosed as Annexure – 14** |

1. **Governance System**

**11. Organization, Governance and Management**

|  |  |  |
| --- | --- | --- |
| 11.1 | Composition of the statutory bodies of the University (please give names, profession & full postal address of the members and date of constitution):-  Governing Board  Executive Council  Board of Management  Academic Council  Finance Committee  Board of Studies  Others | Details are enclosed as **Appendix XVII to XVII D (v).** |
| 11.2 | Dates of the meetings of the above bodies held during the last 2 years | |  |  | | --- | --- | | **Governing Body** | **Board of Management** | | Apr 02, 2011 | 08 Oct, 2011 | | Oct 08,2011 | 20 Dec, 2011 | | May 01, 2012 | 28 Feb, 2012 | | Sept 22, 2012 | 01 May, 2012 | | Dec 08, 2012 | 27 Jul, 2012 | |  | 22 Sept, 2012 | |  | 02 Nov, 2012 | |  | 08 Dec, 2012 | |
|  |
| 11.3 | What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees. | The percentage of internal and external members of the Board of Studies is 1:2 and Academic Council is 2:1. |
| 11.4 | Are there other Strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made? | We plan to set up the internal quality assurance cell, and benchmark with other reputed institutions. We also have plans to seek advice to review academic programs from academics of other universities and IIT, NIT, IIM etc from next academic year. |

1. **Research Profile**

|  |  |  |
| --- | --- | --- |
| 12.1 | Faculty-wise and Department-wise information to be provided in respect of the following:-   * Student Teacher Ratio * Class Rooms * Teaching labs * Research labs (Major Equipments) * Research Scholars (M.Tech, PH.D. Post Doctoral Scholars) * Publications in last 3 years (Year-   wise list)   * NO. of Books Published * Patents * Transfer of Technology * Inter-departmental Research (Inter-Disciplinary * Consultancy * Externally funded Research Projects * Educational Programmes Arranged | The University is in its infant stage. These will be developed in next 3 years. Further to inform that the research provision for students ------ to M.Phil and Ph.D programs are under active consideration |

1. **Misc.**

13. Details of Non-Teaching Staff

|  |  |  |
| --- | --- | --- |
| 13.1 | Details of Non-Teaching Staff |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name | Designation | Qualification | Scale of Pay | Date of Appointment | Trained Yes/No  If yes, Details |

Details are enclosed as **Appendix – XVIII**

The number of Non-Teaching Staff is as follows:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 13.2 | Summary of the Non-Teaching Staff | The female & male non-teaching staff is as follows:   |  |  |  |  | | --- | --- | --- | --- | | **Particulars** | **Female** | **Male** | **Total** | | **Administrative Staff**  Group A  Group B  Group C  Group D  Sub total | -  -  1  -  1 | 2  4  2  -  8 | 2  4  3  -  9 | | **Technical** **Staff**  Group A  Group B  Group C  Group D  Sub total | -  -  -  -  -  - | -  -  - | -  -  - | | **Grand Total** | **1** | **7** | **8** | |
| 13.3 | No. of Non-teaching staff Category wise | The category wise non-teaching staff is as follows:   |  |  |  |  | | --- | --- | --- | --- | | **Category** | **Female** | **Male** | **Total** | | SC | - | 1 | 1 | | ST | 1 | 4 | 5 | | OBC | - | 3 | 3 | | PH | - | - | - | | General | - | - | - | | **Total** | **1** | **8** | **9** | |
| 13.4 | Ratio of Non-teaching staff to students | The ratio of Non-teaching staff to students is 1:15 |
| 13.5 | Ratio of Non-teaching staff to faculty | The ratio of Non-teaching staff to faculty is : 1 : 1.75 |

**14. Academic Results**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 14.1 | Faculty –wise and course-wise academic results of the past 3 years   |  |  |  |  | | --- | --- | --- | --- | | S.No. | Course | No of Candidates appeared | Result | | **YEAR -2010** | | | | | 1 | BBA | 06 | Passed | | 2 | BCA | -- | -- | | 3 | MBA | 07 | ,, | | **YEAR -2011** | | | | | 1 | BBA | 33 | Passed | | 2 | BCA | 14 | ,, | | 3 | MBA | 11 | ,, | | **YEAR -2012** | | | | | 1 | BBA | 14 | Passed | | 2 | BCA | 4 | ,, | | 3 | MBA | 18 | ,, | | |  |  |  |  | | --- | --- | --- | --- | | S.No. | Course | No. of Candidates appeared | Result | | 1  2 |  |  |  | |

**15. Accreditation**

|  |  |  |
| --- | --- | --- |
| 15.1 | Whether Accredited by NAAC? If yes please provide the following details :  Date of Accreditation  Period  Grade  CGPA  Grading System Followed | No. The University is in the process of preparing for NAAC Assessment and Accreditation. |
| 15.2 | Whether courses are accredited by NBA? If yes please provide course-wise details as under   |  |  |  |  | | --- | --- | --- | --- | | S.No. | Course | No of Candidates appeared | Result | |  |  |  |  | | No. The University is in the process of preparing for NAAC Assessment and Accreditation |
| 15.3 | Other Accreditations, if any | Being in its initial stage, no proposal is submitted for any other accreditation. |
| 15.4 | Any other information  (Including special achievements by the University which may be relevant for the University) | Conducted UGC sponsored National Seminar on “Integrated Water Resource Management: with special reference to North East” as a collaborating institution with Patkai Christian College (Autonomous) Nagaland, on 22ndOct, 2010. |

**16. Strength and Weaknesses of the University**

|  |  |  |
| --- | --- | --- |
| 16.1 | Strengths of the University | Contemporary curriculum, Continuous Evaluation.  Dedicated and hard working team of faculty and staff with aspiration to take the University to a higher level of achievement. |
| 16.2 | Weaknesses of the University | Lack of Transport facility, Teachers & Staff quarters, and Hostel Facility |

**Certificate**

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University **WWW.Iunagaland.edu.in**

**Dr.VRK Prasad**

**Vice Chancellor**

**The Icfai University, Nagaland**